



Americans with Disabilities Act Paratransit Compliance Plan

January 2019 Update

**Adopted by the Calaveras Transit Agency:
February 6, 2019**

In Accordance with the U.S. Department of
Transportation and the Federal Transit Administration
(Title 49 CFR Part 37)

In accordance with Section 37.139 of the U.S Department of Transportation's regulations to implement the ADA, Calaveras Transit Agency submits the following required information for its fixed route and complementary paratransit service plan.

The ADA Paratransit Compliance Plan is submitted by:

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Americans With Disabilities Act Paratransit Compliance Plan

Calaveras Transit Agency

1. Introduction and Purpose

The basic requirement of the Americans with Disabilities Act (ADA) Complementary Paratransit service is defined in the Code of Federal Regulations (CFR), Title 49, Subpart F, commencing with Section 37.121 (hereinafter referred to as ADA complementary paratransit regulations):

"...each public entity operating a fixed route system shall provide paratransit or other special service to individuals with disabilities that is comparable to the level of service provided to individuals without disabilities who use the fixed route system."

The ADA complementary paratransit regulations (beginning with Section 37.139) guide the content of this plan. As a public entity that provides fixed-route transit service, Calaveras Transit:

- a. Purchases only wheelchair accessible vehicles which meet certain technical specifications
- b. Includes route deviations up to three-quarters of a mile for persons with disabilities, and
- c. Develops and implements a plan for complementary paratransit service for people who, because of their disability, cannot use the fixed-route bus system.

The draft plan was available for review and comment. A public hearing was held with adequate notice in order to provide the opportunity for comment on the draft plan. Annual updates to the plan will be approved by the same process.

2. Profile of Calaveras Transit Services

The Calaveras Transit Agency operates Calaveras Transit, which provides public transportation services throughout Calaveras County. Service is offered between the major Calaveras County communities: San Andreas, Valley Springs, Rancho Calaveras, Angels Camp, Murphys, Arnold, West Point, Rail Road Flat, Mountain Ranch, Copperopolis, and Mokelumne Hill. Connections are also provided to neighboring Amador Transit and Tuolumne County Transit. Figure 1 shows the Calaveras Transit routes and service area.

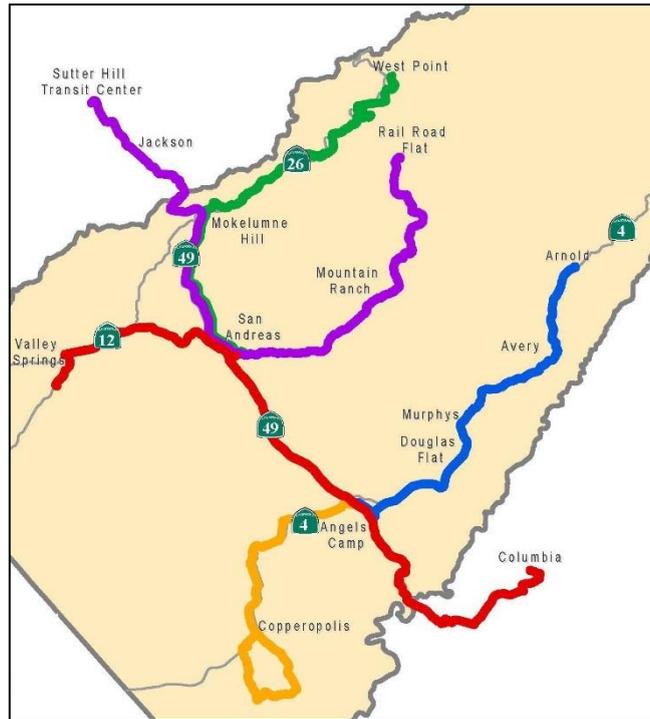
Calaveras County is located on the western slope of the Sierra Nevada in the central portion of California, approximately 130 miles east of San Francisco. The topography ranges significantly in elevation from rolling foothills in the western portion of the County to steep mountainous terrain towards the eastern portion. The area is rural and mainly comprised of open space, farming, and forest lands. Calaveras County is about 1,020 square miles, according to the 2010 census.

State Route 49 is the major north-south route connecting the communities of the western slope of the Sierra Nevada. It is a relatively narrow two-lane highway. State Routes 4 and 12 are the major east-west highways linking the Central Valley to Calaveras County. The remaining roadway system consists of rural two-lane roads.

The 2010 Census recorded a population of 45,578 for Calaveras County. The City of Angels Camp is the only incorporated city, making up slightly less than nine percent of the total County population. The remaining 91 percent reside in unincorporated communities, creating a challenge for providing transportation to the dispersed population.

Service is provided Monday through Friday with the exception of the following holidays: New Year's Eve, New Year's Day, Presidents Day, Martin Luther King, Jr. Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving, the day after Thanksgiving, Christmas Eve, and Christmas Day. Buses run from around 6:00 a.m. to 7 p.m. depending on the route.

Figure 1. Calaveras Transit Route Structure and Service Area



3. Fare Structure

Calaveras Transit has a distance-based zone fare system. Passengers traveling within one zone will be required to pay the base fare. Passengers wishing to travel into another zone will be required to pay an additional \$0.25 per zone. Only the Red and Purple Routes are separated into zones; wherein the maximum fare per one-way travel on those routes is \$2.50.

Deviations are provided for no additional cost above the published fare. Discounted fares are available for Seniors, Veterans, and ADA certified passengers.

Figure 2. Fare Structure

	Regular	Students	Youth (7-12 years)	Discounted *Seniors, Veterans, Persons with a Disability
One way travel	\$2.00	\$2.00	\$0.50	\$1.00
Ticket book (15 tickets)	\$28.00	\$28.00	N/A	\$14.00
All-day pass	\$5.25	\$5.25	N/A	N/A
Monthly pass	\$60.00	\$45.00	N/A	\$40.00
Saturday Hopper	\$3.00	\$3.00	N/A	\$1.50

4. Calaveras Transit Fleet

The fleet consists of eight buses and two vans, all of which are equipped with lifts or ramps that accommodate wheelchairs and persons who cannot use steps. All Calaveras Transit vehicles are operated by contracted service and are ADA accessible.

5. Paratransit Services Provided

Calaveras Transit offers route deviation options to the general public for those who wish to use the fixed-route service yet are unable to access an established bus stop. Complementary paratransit service is provided to origins and destinations within corridors with a width of three-quarters of a mile on each side of each fixed route. Route deviations effectively expand the reach of Calaveras Transit's fixed-route service by increasing the number of potential pickup and drop-off locations.

Deviations are available on those roads with a site large enough to allow the bus to turn around safely within the three-quarter mile corridor. Bus travel is restricted on certain unpaved roads that could potentially damage Calaveras Transit vehicles. Calaveras Transit staff is responsible for determining whether a requested deviation can be carried out in safe manner.

As an entity receiving federal funds for the delivery of public transportation, Calaveras Transit complies with the following provisions of Section 37.131:

b) Response time. The entity shall schedule and provide paratransit service to any ADA paratransit eligible person at any requested time on a particular day in response to a request for service made the previous day. Reservations may be taken by reservation agents or by mechanical means.

(1) The entity shall make reservation service available during at least all normal business hours of the entity's administrative offices, as well as during times, comparable to normal business hours, on a day when the entity's offices are not open before a service day.

(2) The entity may negotiate pickup times with the individual, but the entity shall not require an ADA Paratransit eligible individual to schedule a trip to begin more than one hour before or after the individual's desired departure time.

(3) The entity may use real-time scheduling in providing complementary paratransit service.

(4) The entity may permit advance reservations to be made up to 14 days in advance of an ADA paratransit eligible individual's desired trips. When an entity proposes to change its reservations system, it shall comply with the public participation requirements equivalent to those of Section 37.137 (b) and (c).

Calaveras Transit does not limit the availability of complementary paratransit service to ADA paratransit eligible individuals by any of the following:

- a. Restrictions on the number of trips an individual will be provided;
- b. Waiting lists for access to the service; or
- c. Any operational pattern or practice that significantly limits the availability of service to ADA paratransit eligible persons. Such patterns or practices include, but are not limited to the following:
 - i. Substantial numbers of significantly untimely pickups for initial or return trips,
 - ii. Substantial numbers of trip denials or missed trips, or
 - iii. Substantial numbers of trips with excessive trip lengths.

Operational problems attributable to causes beyond the control of Calaveras Transit, including but not limited to weather or traffic conditions affecting all vehicular traffic

that were not anticipated at the time a trip was scheduled, shall not be a basis for determining that such a pattern or practice exists.

Calaveras Transit does not impose restrictions or priorities based on trip purpose. Deviations are available throughout the same hours and days as Calaveras Transit's fixed route service.

It is the goal of Calaveras Transit to provide safe, reliable, courteous, and comfortable public transit service in all types of weather. However, although buses are equipped with snow chains, there may be times when snow or icy road conditions will necessitate a decision based on safety concerns to temporarily reduce transit services until weather conditions improve. The decision to make any service reductions will be made by the Transit Manager or designee after evaluating reports of road conditions in the transit service area.

6. Service Provided by Other Agencies

Common Ground Senior Services (CGSS) is a private non-profit providing services to residents 60 and older and veterans in Amador and Calaveras Counties for the purpose of health and wellness appointments. CGSS will respond within 48 hours. Fares are in the form of donations. CGSS has been awarded a Community Development Block Grant to purchase two wheelchair accessible vehicles. Common Ground has also been awarded FTA Section 5310 funds for vehicle purchases, software, and mobility management services. Both grants will enable CGSS to serve more people, expand hours for paratransit services, provide a feeder service for intercity travel by connecting with Calaveras Transit, and develop a volunteer driver program.

7. Service Provided for Visitors

Calaveras Transit provides complementary paratransit service to visitors as well as residents. An individual with disabilities who can present documentation that he/she is ADA paratransit eligible from the jurisdiction in which he/she resides, and who does not reside in the Calaveras Transit service area, shall be treated as eligible for ADA paratransit services. Individuals with disabilities without the appropriate documentation will be required to provide Calaveras Transit with a place of residence and, if the individual's disability is not apparent, of his or her disability. In many cases, Calaveras Transit will contact the visitor's transit agency directly to get a copy of their eligibility certification.

8. ADA Eligibility Information

8.1 Principles for ADA Eligibility

- a. Calaveras Transit is responsible for determining ADA eligibility.
- b. The criteria and certification process used for determining ADA eligibility, a policy for visitors, and an appeals process shall be applied.
- c. To determine eligibility, the applicant will fill out the application form. Functional or medical verification of an applicant's disability may be required.
- d. Some persons will be ADA eligible for some trips and not for others. The system must be able to ascertain trip-by-trip eligibility.
- e. In order to maximize use of fixed-route services by disabled persons, travel training is available from Calaveras Transit.
- f. The appeals process will consist of a tiered approach, including agency, committee and/or peer review. The appeals process is detailed in Section 11.
- g. Calaveras Transit is required only to serve ADA eligible persons on ADA eligible trips.
- h. The eligibility criteria are subject to change based on possible revisions to the Department of Transportation's regulations and upon evaluation of actual service delivery.
- i. An ADA Paratransit Identification Card will be issued.

8.2 Overview of the ADA Application Process

- a. Calaveras Transit's goal is to process applications for ADA Eligibility in a positive and professional manner that is viewed by the riders as respectful and easy to understand.
- b. Applicants are first provided information about Calaveras Transit's fixed routes, all served by buses that are accessible, with lifts or ramps that accommodate persons who cannot use steps. The fixed route bus is the preferred way to get around for many seniors and people with disabilities. By implementing the ADA Eligibility and Certification process, Calaveras Transit will meet regulatory requirements and ensure that resources are directed to those who meet eligibility standards as defined in the ADA.
- c. The following individuals are ADA paratransit eligible:
 - i. Any individual with a disability who is unable, as the result of a physical or mental impairment (including a vision impairment), and without the assistance of another individual (except the operator of the wheelchair lift), to board, ride, or disembark from any vehicle on the system which is readily accessible to and usable individuals with disabilities.
 - ii. Any individual with a disability who needs the assistance of a wheelchair lift or other boarding assistance device and is able, with such assistance, to board, ride and disembark from any vehicle which is readily accessible to and usable by individuals with disabilities if the individual wants to travel on a route on the system during the hours of operation of the system.
 - iii. An individual is eligible with respect to travel on an otherwise accessible route on which the boarding or disembarking location which the individual would use is one at which boarding or disembarking from the vehicle is precluded.
- d. ADA paratransit eligibility is not based on age alone, a disability or medical diagnosis by itself, a lack of Calaveras Transit's bus service in an area, or an inability to drive.
- e. ADA paratransit eligibility may be granted upon the following basis:
 - i. Unconditional (the person may use deviated fixed route for all trips)
 - ii. Conditional (the person may use deviated fixed route under some conditions for some trips)
 - iii. Temporary (the person may have conditional/unconditional eligibility for a defined period of time because limitations are expected to change)

9. Identification Card

A person determined to be eligible for ADA services will be provided documentation that can be used as identification when using the services, as well as when the person travels to another transit system service area. An identification card stating eligibility is used by Calaveras Transit. The documentation on the identification card includes the name of the ADA eligible individual, the name and telephone number of the certifying transit provider, an expiration date, if any, and any condition or limitation on eligibility.

10. Appeals Policy

The ADA certification program is implemented and managed by the contract transit operator in accordance with the Compliance Plan. The appeals policy provides a process for individuals denied route deviations and/or reduced fare eligibility.

Any applicant who has been denied ADA eligibility or disagrees with any established conditions of eligibility has the right to appeal the determination. An appeal request must be submitted in writing and postmarked or delivered within 60 days of the applicant receiving written notification of the initial decision regarding eligibility. Appeal requests should be addressed to: Calaveras Transit Agency, P.O. Box 280, San Andreas, CA, 95249.

The written appeal request will be reviewed by an Appeals Panel composed of at least three

individuals who were not involved in the initial eligibility determination. Panel members will include corporate staff from the company that contracts with Calaveras Transit Agency to operate Calaveras Transit, Calaveras Transit Agency staff, and a representative from the Social Services Transportation Advisory Committee (SSTAC).

The Appeals Panel will meet on an ad hoc basis within 18 days of receiving an appeal request. The Panel will schedule a meeting and notify the Appellant of the meeting date at least five days in advance. In the event that the appeal meeting cannot be scheduled within this timeframe, the suspended individual will be considered presumptively eligible beginning on the 22nd day following the initial determination and continuing until the meeting is held and a decision made.

The Appeals Panel will review the application and appeal based on pertinent criteria, including the ADA, its implementing regulations, and applicable policies of Calaveras Transit. Additional information, including information obtained from an interview with the applicant or additional information from a healthcare professional will be collected as necessary.

If the Appeals Panel overturns the initial review of the application, this decision will be final and the rider will be mailed a notice of eligibility within 3 days following the date of the Panel's decision.

If the decision to deny or grant conditional eligibility is upheld, a letter will be sent to the applicant within 21 days from the date of the appeal request conveying the decision of the Appeals Panel. The decision of the Appeals Panel shall be final.

11. Approved Equipment

In order to accommodate a wheelchair or power scooter on a Calaveras Transit vehicle it must meet the following standards:

- The equipment must have three (3) or more wheels.
- The measurement of the equipment must fit safely in the vehicle securement area, including footrests and backpacks.
- The equipment must not weigh more than 800 lbs. when occupied.
- Walkers must be collapsible and stored between seats.
- Equipment must be in good working order, with batteries charged, tires inflated, brakes working, footrests attached, and all parts secure. (49 CFR 37.3)

Segway or similar electrically motorized personal transportation devices are allowed on Calaveras Transit when used as a mobility device by a person with a disability. The passenger may board with the device but may not use the device as a seat when aboard a Calaveras Transit vehicle.

12. Mobility Device Brakes

When occupying a lift or securement area, it is recommended that passengers apply the brakes on their mobility devices; however, they are not required to do so. With power chairs or scooters, it is recommended that the power switch be turned to the "off" position. Again, this is not mandatory.

13. Portable Oxygen Use

Individuals with disabilities who use portable oxygen devices are allowed to travel with respirators and properly secured portable oxygen supplies as long as it does not violate laws or rules related to transportation of hazardous materials. Equipment must not obstruct the aisle. 49 CFR 37.167(h)

14. Securement Policy

Operators will use front and rear tie-downs to secure mobility devices. Operators will secure mobility devices at the strongest parts of the device; however, the passenger can indicate the most optimal tie-down spot. The mobility device will be secured front facing unless otherwise requested by the passenger. Drivers will assist passengers with securement systems, ramps, and seatbelts; however, drivers cannot assist riders using power chairs or scooters with the operation of their equipment. Calaveras Transit cannot refuse to transport someone whose mobility device cannot be satisfactorily restrained provided that mobility device fits within the definition described in Section 3. (49 CFR 37.165)

15. Stop Announcements

Stops at major intersections, transfer points, and destination points will be announced on fixed route buses. Transit operators will announce other stops upon request. (49 CFR 37.167 (a-c))

16. Personal Care Attendants

A Personal Care Attendant (PCA) may ride with you at no charge. A PCA is someone who travels with, and helps, a rider with their personal needs. Passengers must provide their own PCA if they need one. The Dial a Ride Application form should include a space that gives the applicant the opportunity to indicate whether or not they will be accompanied by a PCA.

Guests and companions may ride with passengers on Calaveras Transit. Guests and companions must pay regular fare. A companion is anyone who rides with a passenger who is not designated as a PCA. (49 CFR 37 (d))

17. Service Animals

A service animal is any guide dog, signal dog, or other animal individually trained to work or perform tasks for an individual with a disability. The use of a service animal must be identified on the ADA application. In order to ride Calaveras Transit:

- The animal must be on a leash or in a container, remain under control of the owner, and behave appropriately.
- Birds, reptiles, amphibians, rodents, and cats must be kept in an enclosed carrier/container.
- The animal must remain at your feet or on your lap. It may not sit on a vehicle seat.
- The animal must not be aggressive toward people or other animals.
- You are responsible for any damage caused by the animal. (49 CFR 37.167 (d))

Attachment A

Application for Calaveras Transit ADA Eligibility Certification

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ADA Eligibility Application

Thank you for your interest regarding eligibility to use Calaveras Transit's transportation program for persons with disabilities. Calaveras Transit provides deviated fixed route services for persons with disabilities and for persons 65 years and older who cannot access regular fixed route. Calaveras Transit can deviate three-fourths of a mile from the regular fixed route.

If you are not currently a customer of Calaveras Transit, you may find it interesting that a majority of seniors and persons with disabilities use Calaveras Transit's regular bus service because the service is safe and convenient. Calaveras Transit's fixed routes feature fully accessible buses providing many trips for seniors and people with disabilities without deviating from the fixed route. This helps to promote independent travel in the community. Calaveras Transit's operation is contracted to Paratransit Services.

In the information that follows, you will learn more about Calaveras Transit's bus service. If you are still uncertain whether you can use these services, information is available on the website about program services that support and assist people to better understand their transportation options. Click on www.calaverastransit.com.

The application must be complete before it is processed, so we encourage you to carefully review the instructions. Once the application is complete, an eligibility determination will be made within 21 days and you will receive notification by letter.

Calaveras Transit, a function of Calaveras Transit Agency, is operated by Paratransit Services. Paratransit Services is responsible for implementing the ADA eligibility certification. Please call the Calaveras Transit ADA Coordinator at 209-754-4450 if you have questions or need assistance concerning an eligibility application. If you wish to appeal the determination of your eligibility, contact the Calaveras Transit Agency (CTA) at 209-754-2094.

Thank you.

Calaveras Transit Service

1. Your First Choice - Use regular non-deviated fixed route bus if possible.

All Calaveras Transit's fixed route buses are accessible, with lifts or ramps that accommodate persons who cannot use steps including persons who use wheelchairs and scooters. The fixed route bus is the preferred way to get around for many seniors and people with disabilities.

2. Your Second Choice - If your disability prevents use of non-deviated fixed route, then complete an ADA paratransit eligibility application for Calaveras Transit's ADA service.

The ADA sets forth two requirements for ADA paratransit eligibility:

1. You must have a disability, and
2. Your disability must prevent you from using regular bus services on your own, either some or all of the time.

The basis for the eligibility decision is each person's ability to use Calaveras Transit's regular bus services.

ADA paratransit eligibility is **not** based on:

- Age alone
- A disability or medical diagnosis by itself
- A lack of Calaveras Transit's bus service in an area
- An inability to drive

ADA paratransit eligibility may be granted upon the following basis:

- Unconditional (the person may use deviated fixed route for all trips)
- Conditional (the person may use deviated fixed route under some conditions for some trips)
- Temporary (the person may have conditional/unconditional eligibility for a defined period of time because limitations are expected to change)

Questions and Answers about Calaveras Transit and Eligibility

What is Calaveras Transit's ADA paratransit service?

The Calaveras Transit's ADA service provides ADA paratransit transportation to persons who are certified as eligible under the standards of the Americans with Disabilities Act (ADA). The ADA is a federal law that requires paratransit transportation be provided for persons when their disability prevents them from using non-deviated regular fixed route public transportation. Calaveras Transit deviates three-fourths mile from the regular route to pick up and drop off those that qualify.

How does the ADA service operate?

For pick up/drop off locations between regularly scheduled stops, just ask your bus driver or customer service representative. If you are elderly (65+) or disabled you may also request deviations up to three-fourths mile from the route at no extra charge. Please call at least one hour in advance. Deviation requests are accepted up to one week in advance. Be ready five minutes early and call ahead to cancel if necessary.

What is a disability?

The ADA law defines disability as "a physical or mental impairment that substantially limits one or more major life activities." Impairments may be due to a health condition. Major life activities means functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working. A disability may be permanent or temporary.

I am able to use non-deviated regular fixed route bus service sometimes, but not other times. Is ADA eligibility possible under these circumstances?

Yes, a person may be eligible for route deviations if their disability prevents them from using fixed route bus service some of the time or to go to some destinations. Eligibility is based on the most limiting conditions presented by the person's disability and the environment. Persons who are eligible for route deviations are strongly encouraged to choose regular non-deviated fixed route bus service for trips when possible.

Calaveras Transit ADA Eligibility Application Instructions

- STEP 1 Read the introductory information about the Calaveras Transit included with the application.
- STEP 2 Complete (or have a representative complete) the application if you feel you qualify for the Calaveras Transit route deviated service.
- STEP 3 Answer all questions completely.
- STEP 4 Sign the application in Part I on Page 10 and complete and sign the attached Medical Release form. If a representative has completed the application for you, their signature is required in Part I. **Incomplete and/or unsigned applications will be returned to the applicant.**
- STEP 5 Return the completed application in the enclosed self-addressed envelope or mail to:
- Calaveras Transit/Paratransit Services
P.O. Box 1385
San Andreas, CA 95249
- STEP 6 After we have reviewed your application, we may need to gather more information. You may be:
- contacted by phone to discuss your application
 - asked to participate in an in-person interview
- Your health professional may also be contacted to provide more information about your disability.

If you have any questions, please call the Calaveras Transit office at 209-754-4450 8 a.m. to 5 p.m. Monday through Friday. These materials are available in large print and other alternative formats. Assistance for non-English speaking applicants is also available.

Application for Calaveras Transit ADA service

General Information: Please read carefully. All questions must be answered. Incomplete or unsigned applications will be returned.

PART A. Personal Information

Name: Last _____ First _____ Middle _____

Home address: _____ Apt. No: _____ Name of facility or apartment building: _____ City: _____

State: _____ ZIP: _____

Mailing address if different: _____ Apt. No: _____

City: _____ State: _____ ZIP: _____

Telephone Number(s): Home: _____ - _____ - _____ Other: _____ - _____ - _____

Date of birth: _____ Male Female

PART B. Contact Person

Emergency Contact Person _____

Relationship to Applicant: _____

Emergency Number(s): Primary: _____ Other: _____

You may list additional emergency contacts on an additional sheet.

PART C: Tell us about your use of Calaveras Transit's regular non-deviated fixed route bus service.

1. Have you used regular non-deviated fixed route buses?
 Yes No
2. Are you aware that all Calaveras Transit fixed route buses are fully accessible to accommodate persons who use wheelchairs and scooters, or persons who are unable to climb the bus steps?
 Yes No
3. Are you able to reach the fixed route bus stop nearest your home?
 Yes No Sometimes. If your answer is no or sometimes, please explain:

4. What best describes your ability to use the regular fixed route bus service?

- I can use regular bus service for most of my transportation needs.
- I have never attempted to use the regular bus service.
- I could use regular bus service, but it would be difficult because:

I can use the regular bus service only for specific routes/ destinations because:

-
- I cannot use the regular bus service without the help of a personal care attendant.
 - I cannot use the regular bus service at all because:
-

PART D. Your travel abilities and needs

5. I can get to and from a regular bus stop nearest my home, either by walking or using my mobility device.

- Yes Not sure Sometimes/No (Please explain why.)
-

6. I can wait for up to 15 minutes at a bus stop.

- Yes Yes, but only with a seat and shelter Not sure
 - Sometimes/No (Please explain why.)
-

7. I can get on and off a regular fixed route bus. (All regular buses have a lift or ramp. Lifts and ramps can be used by anyone, including persons who cannot climb steps and/or who use wheelchairs or scooters.)

- Yes Not sure Sometimes/No (Please explain why.)
-

8. I can get to a seat or a wheelchair/scooter position once I've boarded the bus, assuming a seat or space is available.

- Yes Not sure Sometimes/No (Please explain why.)
-

9. I can follow written or oral instructions about how to use the bus, identify the proper bus, and identify when it is time to get on and off.

- Yes Not sure Sometimes/No (Please explain why.)
-

10. Are there any other reasons why you cannot board or ride regular fixed route buses?

- Yes No other reasons No, but prefer not to. If you answered yes, please explain:
-

PART E: Information about your disability or health condition

11. What is the primary disability or health condition that limits your ability to use regular bus service? Please be specific (for example: stroke, emphysema, schizophrenia, etc.).

Date of diagnosis or onset: _____

12. Do you have other physical, mental, or emotional disabilities or conditions that limit your ability to use the regular fixed route bus service?

Yes No

If yes, please explain: _____

13. Do the effects of your disability or condition vary from day to day?

Yes No

If yes, please explain: _____

14. Is your disability or condition:

Permanent Temporary How long: ____ Month(s) ____ Year(s)

If you answered temporary, please explain: _____

PART F: Mobility equipment, aids or personal assistance required for travel

15. Mark any and all mobility equipment and aids that you expect to use when you travel.

- | | | |
|---|--|--|
| <input type="checkbox"/> None | <input type="checkbox"/> Manual wheelchair | <input type="checkbox"/> Service animal |
| <input type="checkbox"/> Cane | <input type="checkbox"/> Power wheelchair | <input type="checkbox"/> Portable oxygen |
| <input type="checkbox"/> Walker | <input type="checkbox"/> Power scooter | <input type="checkbox"/> Respirator |
| <input type="checkbox"/> Crutches | <input type="checkbox"/> Extended footrests | <input type="checkbox"/> Picture board |
| <input type="checkbox"/> White cane | <input type="checkbox"/> Chest restraint | <input type="checkbox"/> Alphabet board |
| <input type="checkbox"/> Prosthetic device | <input type="checkbox"/> Lift mechanism (to board and leave the bus) | |
| <input type="checkbox"/> Other (Please describe.) _____ | | |

16. If you use a wheelchair or scooter, would you be able to transfer to a seat in a vehicle?

Yes No

17. If you use a wheelchair or scooter: Is it more than 30 inches wide, and/or more than 48 inches long?

Yes No Not sure

18. Is the total combined weight of you and your wheelchair more than 600 pounds?

Yes No Not sure

19. Calaveras Transit operators are unable to perform the duties of a Personal Care Attendant (PCA). Will you need to travel with a PCA or someone to assist you when you use Calaveras Transit?

- Always Sometimes Never

If always or sometimes, how does a PCA or other person assist you?

- All activities of daily living
 To help me get to the vehicle when it arrives.
 By pushing my manual wheelchair.
 To help me get to my destination from the vehicle.
 Other (Please describe below.)
-

20. Some persons cannot be left alone at their residence or other destination. For example; persons with dementia or Alzheimer's disease. Does someone always need to meet you when you arrive at a destination?

- Yes No

If you answered yes, there must be someone to meet you on all trips you would take on Calaveras Transit. If no one is available at your destination, Calaveras Transit would call the contact person listed in Part B.

PART G. Please provide the following information about your functional capabilities.

21. How far are you able to travel on a flat surface, either on your own or by using your regular mobility aid, and without the help of another person?

- I am not able to travel at all without help from another person.
 I am severely restricted and can travel only at home.
 I can get to the curb in front of my home or apartment.
 I can go one city block.
 I can go two city blocks (about an eighth mile).
 I can go four city blocks (about a quarter mile).
 I can go eight city blocks (about a half mile).
 I can go twelve city blocks (about three-fourths of a mile).
 I can go any distance.

Please describe any conditions when you are unable to travel this far.

22. Please check the environmental conditions that affect your ability to get to and from a regular bus stop, or to and from a destination using the regular bus. Please explain below.

Due to the nature of my disability, in order to travel, I must:

- Avoid inclines.
 Be on a sidewalk or pathway with an even surface.

- Avoid steep hills.
- Avoid hours of darkness.

Please explain: _____

Due to the nature of my disability, all intersections in my path:

- Must have curb cuts.
- Must have a clearly marked pedestrian crosswalk.
- Must have both a pedestrian crosswalk and a traffic signal.

Please explain: _____

- Additional potential barriers (please explain):

23. Please check the specific weather conditions that because of your disability prevent you from using regular fixed route bus service.

- Snow Heat: Above ____ degrees F.
- Ice Cold: Below ____ degrees F.

Please explain how these conditions would affect your ability to get to or from a bus stop or to your destination. _____

- The weather does not affect my disability.

PART H. Professional contacts and authorization for release of medical information.

It may be necessary for Calaveras Transit / Paratransit Services to contact a health professional – a physician, case manager, therapist, or social worker – who is familiar with your disability or health condition. Please complete and sign the enclosed **Medical Release – Authorization for Use and Disclosure of Protected Health Information**. Calaveras Transit/Paratransit Services will not release to any other party, any medical information obtained with the release(s) you provide.

PART I. Please read the following and sign the application.

Applications must be signed. Unsigned applications will be returned.

For the applicant:

I understand that the purpose of this application is to determine whether I am eligible to use Calaveras Transit ADA paratransit services. I certify that the information in this application is true and correct. I understand that providing false information may result in denial of service as well as penalty under the law. I understand that information I provide will be disclosed only as needed to evaluate eligibility for ADA paratransit, and to provide ADA services if I am determined to be eligible, unless I give other specific authorization. I understand that Calaveras Transit may review my current ADA paratransit eligibility status at any time whatsoever, where circumstances may warrant that I am no longer eligible to receive ADA paratransit transportation service.

If a legal representative signs this application:

I acknowledge that I may be present with the applicant during the in-person evaluation, or I may designate someone to be present on my behalf.

 Applicant or Legal Representative

Date

If this application was completed by someone other than the applicant:

If someone other than the applicant assisted in completing this application, that person must complete and sign the following:

Relationship to applicant: _____

Name: _____

Address: _____

Phone: _____ - _____ - _____ Other: _____ - _____ - _____

Organization or agency affiliation: _____

I have knowledge of the applicant's disability or health condition. Yes No

I am aware of how the applicant's disability or health condition limits or prevents use of regular non-deviated Calaveras Transit bus. Yes No

Representative's signature

Date

Part J. Returning the application.

Before returning the application, please make sure that:

- You have answered all questions in Parts A through G.
- You have signed Part I and the Medical Release.
- If another person (not the applicant) completed the application, that person has completed the information in Part I and signed.

To submit your application, please use the enclosed self-addressed envelope or mail your application to:

Calaveras Transit, P.O. Box 1385, San Andreas, CA 95249

You may also fax your application to the Calaveras Transit office at 209-754-9086. If you have any questions or need assistance in completing the application, including an alternative format, call the Calaveras Transit office at 209-754-4450.

**MEDICAL RELEASE -
AUTHORIZATION FOR USE AND DISCLOSURE
OF PROTECTED HEALTH INFORMATION**

All sections must be completed.

I, _____ authorize:
(Print Applicant or Patient Name)

Name of professional _____

Address _____

Phone _____ FAX _____

to disclose Protected Health Information (PHI) to the Calaveras Transit ADA paratransit program, P.O. Box 1385, San Andreas, CA 95249, for the purpose of assessing whether I am eligible under the Americans with Disabilities Act for Calaveras Transit's ADA transportation service. Only those persons with disabilities whose disabilities prevent their use of regular Calaveras Transit's bus service are eligible to use deviated fixed route service.

My PHI may include medical records, diagnostic reports, physical therapy records, and any personal and medical information pertinent to my application for ADA eligibility. If the information to be disclosed contains any of the types of records or information listed below, additional laws relating to the use and disclosure of the information may apply. I understand and agree that this information will be disclosed only if I place my initials in the space next to the type of information:

- _____ Chemical dependency
- _____ Sexually transmitted diseases
- _____ HIV/AIDS
- _____ Genetic information
- _____ Mental health information (excludes psychotherapy notes)
- _____ Reproductive health (including abortion)

I may cancel this authorization at any time by sending a written request to the Calaveras Transit ADA Program, P.O. Box 1385, San Andreas, CA 95249. My cancellation of this authorization will not affect any uses or disclosures made before my request is received. If I do not revoke this authorization, it will automatically expire in 120 days.

I understand that Calaveras Transit/Paratransit Services will not release any medical information obtained with this release to any other party.

I understand that I am not legally obligated to sign this authorization and that Calaveras Transit/Paratransit Services will not refuse to process my application for ADA eligibility based on my refusal to sign this authorization. I also understand that if Calaveras Transit/Paratransit Services is unable to obtain information necessary to determine my disability or health

condition and how the disability or health condition limits or prevents my use of regular bus services, my application for ADA eligibility may be denied.

I understand that by signing this statement I am authorizing Calaveras Transit/Paratransit Services to provide a copy of this statement to the above listed professional for the purposes of compliance with the Health Insurance Portability and Accountability Act (HIPAA).

Signature of applicant or legal representative

Date

Applicant's Date of Birth _____

Attachment B
Application for Calaveras Transit Reduced Fare



Calaveras Transit

750 Industrial Way, PO Box 1385, San Andreas, CA 95249

Phone: 209-754-4450 Fax: 209-754-9086

Website: www.CalaverasTransit.com

APPLICATION FOR REDUCED FARE

Photo is required to make Reduced Fare ID Card.

I am applying for a reduced fare identification card based on the following:

- Senior (age 62 & over)**
- Disabled**
- Youth (age 6-17)**

(Please print or type)

Name _____

Address _____ Apt # _____

City _____ State _____ Zip Code _____

Home Phone _____ Other Phone _____

Date of Birth ____/____/____ Male Female

Email Address: _____

Please provide the name and phone number of a LOCAL friend or relative to contact in the event of an emergency (if under 18 years old, please provide parent/guardian information):

Name _____ Relationship _____

Daytime Phone _____ Evening Phone _____

Parent/Guardian Signature: _____

Proof of Eligibility:

- **Senior or Youth** (photo ID showing DOB): _____
- **Disabled:** (Please note that disabled passes may be issued on a permanent or temporary basis, and recertification may be required.)

	Receives Social Security Disability Benefits or Supplemental Security Income Benefits because of disability
	Has a valid Medicare card issued by the Social Security Administration
	Has obvious physical impairments
	Has a valid ADA Paratransit card
	Is currently certified by the Veterans Administration at a 40 percent or greater disability level
	Is certified by a state-licensed physician, psychiatrist, psychologist, physician assistant, registered nurse practitioner, or audiologist

Date ID card issued: _____	Expiration date: _____
Eligibility verified by: _____	

**CALAVERAS TRANSIT AGENCY
COUNTY OF CALAVERAS
State of California
February 6, 2019**

RESOLUTION NO. FY 19-6

**A RESOLUTION ADOPTING THE CALAVERAS TRANSIT AGENCY AMERICANS WITH DISABILITIES
ACT (ADA) PARATRANSIT COMPLIANCE PLAN**

WHEREAS, the US Department of Transportation regulations (Title 49 CFR Parts 27 and 37) require that public entities providing public transportation make reasonable accommodations to ensure program accessibility; and

WHEREAS, said CFR regulations require that the entities providing public transportation implement their own processes for making decisions and providing reasonable modifications under the ADA; and

WHEREAS, the Calaveras Transit Agency Americans with Disabilities Act (ADA) Paratransit Compliance Plan (Plan) has been developed in compliance with the provisions of §37.137 through 37.139; and

WHEREAS, public participation in the development of the Plan has been facilitated by published notice in the Union Democrat. The Plan was available for review at Calaveras Transit's customer service office, the Calaveras Transit website, and at the Calaveras Transit Agency's office in San Andreas.

NOW, THEREFORE, BE IT RESOLVED by the Calaveras Transit Agency, that the attached Calaveras Transit Americans with Disabilities Act (ADA) Paratransit Compliance Plan is hereby adopted.

The foregoing Resolution was duly passed and adopted by the Calaveras Transit Agency at a regular meeting thereof, held on 6th day of February 2019, by the following vote:

ATTEST



*Melissa Raggio, Clerk to the Council
Calaveras Transit Agency*



*Chair
Calaveras Transit Agency*